

# HOW TO GIVE A GIFT OF STOCK TO ICM

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1. **To advise ICM of the gift...**

PLEASE CONTACT Jan Stringer, ICM's COO, with the designation for the stock gift (e.g., Foundations, Church Building in a specific country), the number of shares, the identity of the stock, your address and social security number. We prefer this be done in writing, but you or your broker can call Jan directly if you wish at (757) 827-6704. Jan's fax number is (757) 838-6486 and e-mail address is [jstringer@icm.org](mailto:jstringer@icm.org)

2. **If your shares are held in an account...**

Ask your broker to make an electronic transfer of the shares to Wells Fargo. The DTC number is 141, our account number is 6839-0751 and the name on the account is The Rosser Foundation. Marshall Bagley, our broker, can be contacted at (800) 456-5670. Once the stock is transferred into ICM's account, we will receive notification of the transfer, and a receipt will be sent to you. The effective date of the gift for this method is the date the shares are placed into our account. ICM also has accounts with many of the major stockbrokers. Therefore, it is relatively easy to transfer stock from one account to another. We can advise you of existing accounts and give you our account number should you wish to handle the transaction in this manner.

3. **If you hold the certificate for your shares...**

Please sign the stock over to ICM, either by endorsing the back of the certificate or by using a stock power, and mail it to Jan Stringer's attention at the ICM, 99 Old Oyster Point Road, Newport News, Va. 23602. Due to the nature of the document being mailed, we recommend that you send it via certified/registered/express mail. When the certificate is received, it will be liquidated immediately and a receipt will be sent to you. The effective date of the gift for this method is the date of the postmark.

4. **If you are transferring shares of a mutual fund...**

Please contact Jan Stringer to discuss how to initiate the transfer. Because each mutual fund company has its own unique procedures, we will need to contact your mutual fund company or your broker to coordinate the most efficient way to make the transfer.

If you have any questions about how to give a gift of stock to ICM, please call and ask for Jan Stringer (757) 827-6704.

